



Fresno City College Academic Senate

MEETING MINUTES February 13, 2008

1. CALL TO ORDER

- 1.1 President Santos called the meeting to order at 3: 02 p.m.

2. ROLL CALL

- 2.1 **Present:** Albright, Andreen, Arredondo, Baber, Bates, Berg, Bezerra-Nader, Bigham, Bill, Boltz, Boyd, Byrns, Campbell, Chacon, Chandler, DeKruif, Dunklin, Emerling, Ferrer, Garoupa, Gaxiola, Gonzalez, Gruet, Hiebert, Hill, Honda, Hubbard, Kane, Koshear, Kulbeth, Logan, Maroot, Martin, Mizner, Navarro, Ostrander, Parks, Samra, Santos, Schmale, Shirey, Slaton, Smith, Sosa, Spohrer, Taylor, Trezza, Ugwu-Oju, Ybarra
- 2.2 **Absent:** Brewer, Canales, Colbert, Demanett, Denis-Arrue, Edison, Erven, Fletcher, Gutierrez-Osborne, He, Kato-Gee, Martinez, Meyer, Miller, Mohle, Ockey, Radnejad, Seely, Siroky
- 2.3 **Guests:** Rigoberto Garcia – Student; Paul Gilmore – AFT Representative; Lisa Kooiman – ASG Representative; Ivette Lopez – Rampage; Curtis Ortega – ASG Representative; Joseph Rios – Rampage; Rosanna Rios – Student; Linnea Tschetter – Academic Senate Secretary

3. APPROVAL OF MINUTES

- 3.1 The January 23, 2008 minutes were approved as corrected.

4. ANNOUNCEMENTS

- 4.1 Senator Boyd announced a Philosophy lecture February 22, 2008.

5. OPEN FORUM

- 5.1 Concerns were expressed over the tone of the benefit audit letter.
- 5.2 AFT membership meeting will be held on February 25, 2008 at 3:00. MS-132

6. OFFICERS' REPORTS

6.1 President – Rick Santos

- 6.1.1 The Board of Trustees elected H. Ronald Feaver as President, Phillip J. Forhan as Vice President and William J. Smith as Secretary.
- 6.1.2 Discussed district growth 6 - 8%. FCC had 4.9% growth.
- 6.1.3 ARs 4000-5000 have been completed. They must be typed and then sent back to senates for further review. ARs 3000 and 6000 review will begin at the end of February.
- 6.1.4 President Santos spoke with FCC President Doffoney about the payphone situation. AT&T has declined to reinstall a phone in the library but will take care of the phone by the Administration Building.

6.1.5 Don Lopez sent a letter explaining the problem with bandwidth/Blackboard speed. Negotiations with the state are taking place now and hopefully will be completed by late spring. A temporary boost in bandwidth is being purchased now.

6.1.6 President Santos sent an email to Senators explaining the purview of the Senate.

6.2 President-Elect – Thomas Gaxiola

6.2.1 No report.

6.3 Membership Secretary – Ted Ostrander

6.3.1 No report.

6.4 Officer-at-Large – Linda DeKruif

6.4.1 No report.

6.5 Curriculum Chairperson – Maggie Taylor

6.5.1 The Curriculum Committee met on February 11, 2008.

6.5.2 The next meeting is scheduled for February 25, 2008, from 3:00 – 5:00 pm in LI-142.

6.6 Recording Secretary—Lynn Campbell

6.6.1 No report.

7. COMMITTEE REPORTS

7.1 Basic Skills – Rick Santos

7.1.1 The next workshop on Thursday, February 21, 2008 will be about Assessment, designed with multiple disciplines in mind. Food will be provided and adjunct faculty will be paid at lab rate. One unit of professional development can be earned by attending all workshops and conference.

7.1.2 The next meeting will be February 27, 2008, at 1:00 p.m. Humanities Conference Room

7.2 Budget – Marianne Dunklin

7.2.1 The committee met on February 13, 2008.

7.2.2 The next meeting will be March 12, 2008, at 2:30 p.m. Staff Dining Room

7.3 Certificated Personnel – Mark Trezza

7.3.1 The committee is working on the Faculty Manual. The deadline for updating sections is March 4, 2008.

7.3.2 The next meeting will be February 20, 2008, at 2:00 p.m. LI-142

7.4 Distance Education – Sheila Martin

- 7.4.1 A survey regarding faculty's use of distance education was sent as a mail-all. Even though faculty may not teach in a distance learning format all faculty are invited to answer the questions regarding use of Blackboard, etc.
- 7.4.2 The next meeting will be February 21, 2008, at 2:30 p.m. SO-110

7.5 Equivalency – Dennis Byrns

- 7.5.1 The meeting of February 13, 2008 was canceled due to lack of business.
- 7.5.2 The next meeting will be March 12, 2008, at 2:00 p.m. Library Conference Room

7.6 Instruction – Kerry Ybarra

- 7.6.1 Senator Ybarra was officially elected committee chair. The committee is still discussing plagiarism/cheating policies, especially faculty procedure.
- 7.6.2 The next meeting will be February 20, 2008, at 3:00 p.m. Humanities Division Office

7.7 Instructional Technology – Larry Honda

- 7.7.1 The committee met on January 31, 2008. The goal was to work on a Tech Survey to be out by end of spring.
- 7.7.2 Discussed clogged up Blackboard issue.
- 7.7.3 The next meeting will be February 14, 2008, at 3:00 p.m. LI-142

7.8 Senate Shared Governance – Becky Slaton

- 7.8.1 The committee met on February 6, 2008 at 3:00 p.m. and discussed policies about when some have issues with speakers who present to Senate.
- 7.8.2 AR policies 4000-5000 series were discussed. AR 5500 says the Office of Instruction defines academic dishonesty. The committee would like to see procedures developed and placed in the faculty manual.
- 7.8.3 AR 5550 addresses free speech issues. The committee is looking into the college's right to designate free speech areas on campus.
- 7.8.4 The next meeting will be February 20, 2008, at 3:00 p.m. SO-221

7.9 Staff Development – Jean Rice-Kulbeth/Linda Kane

- 7.9.1 The committee met on February 13, 2008, and approved seven travel & conference applications. One thousand dollars was added to the budget, which brings the remaining funding to approximately \$1,500.
- 7.9.2 The next meeting will be February 27, 2008, at 3:00 p.m. Staff Dining Room

8. COMMUNICATIONS

8.1 Academic Standards Report – Rick Santos

8.1.1 The committee reviewed the AR 5000 series.

8.2 **AFT Report – Paul Gilmore/Sheila Martin**

8.2.1 The membership meeting to discuss dues structure is on February 25, 2008 from 3:00-5:00 p.m. MS-132.

8.3 **Classified / CSEA Report– No Representative**

8.4 **ASG Report – Curtis Ortega**

8.4.1 March 4-5, 2008, is the International Festival.

8.4.2 Go Green activities include "Keep FCC Clean" week on March 24-27, 2008.

8.4.3 Faculty Staff Appreciation Day is coming up.

8.4.4 RamDoggie Roundup will be held on April 23, 2008.

9. **UNFINISHED BUSINESS**

9.1 **College Governance Council Operating Agreement – Discussion and Vote**

9.1.1 Officer-at-Large DeKruif is the liaison for the senate on the council. Changes were made under duties and functions based on recommendations from Senate. **MSC (College Governance Council) Approved.**

9.1.2 President Santos asked for volunteers to serve in the three faculty spots on the Shared Governance Council. Officer-at-Large DeKruif, President-Elect Gaxiola and Senator Bezerra-Nader volunteered. The next meeting is on March 3, 2008 at 4:00 p.m. President's Conference Room

10. **NEW BUSINESS**

10.1 President Santos asked for a volunteer from the Senate to serve on a nationwide search committee for the ELC Coordinator position.

11. **ITEMS FOR FUTURE AGENDAS**

11.1 Wayne Cole, who is assisting with the Honors Program, will be invited to make a presentation to the Senate about the Honors Program.

11.2 Janet Fulks could be invited to address the Senate about SLO/POs at a future date.

12. **ADJOURNMENT**

12.1 President Santos adjourned the meeting at 4:04 p.m.

Lynn Campbell
Recording Secretary