



Fresno City College Academic Senate

MEETING MINUTES ACADEMIC SENATE January 9, 2008

1. CALL TO ORDER

- 1.1 President Santos called the meeting to order at 3:05 p.m.

2. ROLL CALL

2.1 **Present:**

2.2 **Absent:**

2.3 **Guests:** Linnea Tschetter – Academic Senate Secretary; Joseph Rios – Rampage; David Horowitz – ASG President; Cynthia Azari -- _____; Joseph Callahan – SCCC Police Chief;

3. APPROVAL OF MINUTES

- 3.1 The December 5, 2007 Academic Senate Meeting Minutes were approved with corrections received from the Staff Development Committee.

4. GUEST SPEAKERS (*MOVED FROM NEW BUSINESS)

4.1 **Dr. Cynthia Azari---Strategic Planning**

- 4.1.1 Dr. Azari gave a brief overview of Strategic Planning. The Board approved it last night. The next step is data collection. Dr. Azari will provide web-based data for everyone.
- 4.1.2 Blackboard 24/7 support was discussed.
- 4.1.3 Diversity of workforce was discussed, both college-wide and in divisions.
- 4.1.4 Distance Education problem--Students will be dropped if they don't have valid e-mail addresses. Approximately 90% of senators support uniform student e-mail addresses.
- 4.1.5 Duplication of programs across the district was discussed. Dr. Azari said there is a district master plan, but probably needs to be updated. Dr. Azari solicited comments about "Signature Programs" at each location. A district educational master plan used to be submitted annually.
- 4.1.6 The question was raised about enrollment management, district wide.
- 4.1.7 Concerns were raised about impact of extreme registration on support personnel, media center, etc.

4.2 **Chief Callahan addressed the Senate about safety issues:**

- 4.2.1 Chief Callahan presented statistics on robbery (1), assaults (3), burglaries (0), vehicle thefts (30), arson (1), manslaughter or murder (0), drugs (10), alcohol (13), weapons (6). Most of the vehicle thefts occurred along the McKinley parking spaces in the first or second rows from the street.

- 4.2.2 Disruptive students/disturbed students--Minor discipline reports go to the Dean.
- 4.2.3 Disturbed students with some form of mental illness are potential police matters. If students pose a "danger to others or to himself," they can be reported and taken for a 72 hour placement in a treatment facility. We don't get any further information after student has been transported because of HIPPA regulations. This is not an arrest. Students can go voluntarily or non-voluntarily, but there has to be sufficient probable cause.
- 4.2.4 If teachers are working late at night or weekends, please let dispatcher know you are in your office so they can provide assistance if needed. If you need an escort to your car, please call police (ext. 7-8201) at least 15 minutes before you need help.
- 4.2.5 Cameras are being placed at various outside locations on campus. The cameras on the Health Science building do not work.
- 4.2.6 Sexual offenders are listed on district intranet website under the "PC 290 registrants." Currently we have 41 registered sex offenders at FCC and 100 who are currently on parole. Instructors can check this site to see if those students are in our classes. Information includes physical description, offenses, and aliases.
- 4.2.7 Questions were raised about panic buttons. Panic buttons were tested over the holiday week. Manchester Center has no panic button or phone in Rooms 106 and 107 which have direct access to the mall.
- 4.2.8 Chief Callahan will ask if teachers can be notified ahead of time when testing fire alarms.
- 4.2.9 Speed limits/cross walks need to be monitored. 15 mph is enforced with radar guns.
- 4.2.10 Chief Callahan can be reached by calling (559) 442-8201.

5. ANNOUNCEMENTS

- 5.1 Sociology is sponsoring a forum for Presidential candidates this Sunday, January 13, 2008.
- 5.2 Philosophy is sponsoring a lecture with Dr. Anita Silvers on Friday, February 22, 2008, 7:30 p.m. Forum Hall 101.

6. OFFICERS' REPORTS

6.1 **President – Rick Santos**

- 6.1.1 President Santos reported on the board meeting. The board requested fiscal reports on the impact of other campuses on FCC. Board members may come to address the Senate. AR 4000-5000 work will begin in February.

6.2 **Membership Secretary – Ted Ostrander**

- 6.2.1 Please let Secretary Ostrander know whom you are replacing and please sign up for committees. The Instruction Committee still needs more members.

6.3 **Officer-at-Large – Linda DeKruif**

- 6.3.1 No Report.

6.4 **Curriculum Chairperson – Maggie Taylor**

6.4.1 The deadlines for submission to Curriculum Committee are:

6.4.1.1. January 22, 2008 is the deadline for emergency cycle for implementation in Fall 2008. Course revisions will not appear in the printed schedule.

6.4.1.2. February 8, 2008 is the deadline for Regular Cycle for implementation in Spring 2009 or Fall 2009 and for Five-year review to become effective spring 2009 or Fall 2009.

6.4.2 In order to comply with the mandates of Title 5, work is being done on bringing course units and contact hours into alignment in time for publication in the Fall 2008 Schedule of Courses and the next catalog.

6.5 **Recording Secretary—Lynn Campbell**

6.5.1 No report

7. **COMMITTEE REPORTS**

7.1 **Basic Skills – Rick Santos**

7.1.1 The ad-hoc workshop committee met on Flex Day to plan Spring Basic Skills Training Workshops.

7.1.2 A workshop on retention is coming up on Thursday, January 17th from 2-4 p.m. In the Staff Dining Room. Over 40 people have RSVP'd already. Adjuncts will be paid at lab rate. Please email or call Rick Santos to RSVP.

7.1.3 Workshops are being planned for February and March, and a Two-Day Conference will be held in April to pull the workshop topics together.

7.2 **Budget – Craig Bigham**

7.2.1 The next meeting will be Wednesday, January 23, 2008 before the Senate meeting.

7.3 **Certificated Personnel – Donna Chandler**

7.3.1 The next meeting will be Wednesday, January 16, 2008 at 2:00 p.m. LI-142.

7.4 **Distance Education – Sheila Martin**

7.4.1 The next meeting will be Thursday, January 17, 2008, at 3:30 p.m. SO-110.

7.5 **Equivalency – Dennis Byrns**

7.5.1 The committee met on December 6, 2007, and approved one equivalency for the Counseling Department, Student Services Division.

7.5.2 The next meeting will be Wednesday, January 23, 2008, at 2:00 p.m. SO-209.

7.6 **Instruction – Sylvie Huneault-Schultze**

7.6.1 The committee is drafting a cheating policy.

7.6.2 The next meeting will be Wednesday, January 16, 2008 at 3:00 p.m. Humanities Conference Room.

7.7 **Instructional Technology – Larry Honda**

7.7.1 The committee needs additional members.

7.7.2 The next meeting will be Wednesday, January 16, 2008 at 3:00 p.m. BE-220.

7.8 **Senate Shared Governance – Gerry Bill/Becky Slaton**

7.8.1 The next meeting will be Wednesday, January 16, 2008 at 3:00 p.m. SO-221.

7.9 **Staff Development – Jean Rice-Kulbeth/Linda Kane**

7.9.1 The committee met on January 9, 2008 and five travel and conference requests were approved totaling \$2,400. There is a \$5,705 balance; approximately 11 more requests can be funded.

7.9.2 The next meeting will be Wednesday, January 23, 2008 at 2:15 p.m. Staff Dining Room.

7.10 **Student Welfare – Robert Martinez**

7.10.1 The next meeting will be Wednesday, January 23, 2008 at 2:00 p.m. T-303A.

8. COMMUNICATIONS

8.1 Academic Standards Report – Rick Santos

8.1.1 The first meeting of 2008 will be Monday, February 4, 2008. President's Conference Room.

8.2 ASG Report – David Horowitz

8.2.1 The ASG lost two officers this semester. President Horowitz requested that teachers please refer students they feel would benefit from the experience to the ASG.

8.2.2 The next meeting will be on Tuesday, January 15, 2008 at 3:00 p.m. Senate Chambers.

8.3 AFT Report – Paul Gilmore

8.3.1 There is a membership meeting on Monday, January 14, 2008 to discuss restructuring. 3:00 p.m. MS-132.

9. UNFINISHED BUSINESS

9.1 None.

10. NEW BUSINESS*

10.1 Guest Speaker: Dr. Cynthia Azari. *Agenda Item moved to Announcements.

10.2 Guest Speaker: Police Chief Callahan. *Agenda Item moved to Announcements

11. ITEMS FOR FUTURE AGENDAS

11.1 Recruiting candidates for Academic Senate offices for spring elections

11.2 Board members will be invited to address the Senate.

11.3 The Business Education building received a slow response to the panic button.

12. ADJOURNMENT

12.1 President Santos adjourned the meeting at 4:26 p.m.